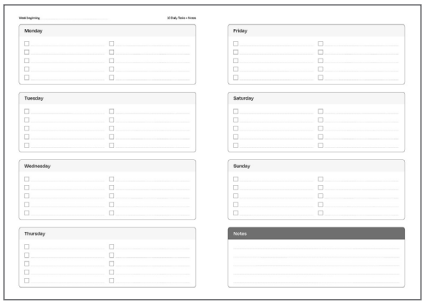
# Print Your Own Organiser

Don't waste money on fancy organisers, or diaries that feel tainted the minute you write in them. If you have access to an A4 printer (and optionally, a hole-punch and a ring-binder), simply print your own.

The files are free to use for personal use, but if they are useful to you and you want to show your appreciation, you can buy me a tea at **ko-fi.com/adamjonespro.**

## 2-3

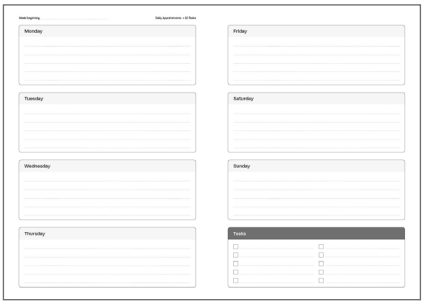
Double-sided




**Ten Daily Tasks + Notes**
Each day has room for 10 tasks, and there's a single box just for notes.

## 4-5

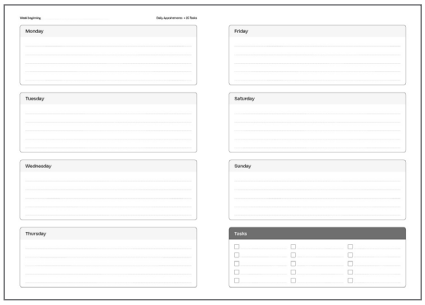
Double-sided




**2. Appointments + 10 Tasks**
Each day has space for appointments or notes, and a single box with room for 10 tasks.

## 6-7

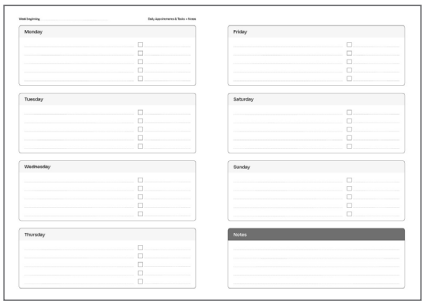
Double-sided




**2. Appointments + 15 Tasks**
Each day has space for appointments or notes, and a single box with room for 15 tasks.

## 8-9

Double-sided




**Appointments & Tasks + Notes**
Days have room for appointments and notes, + 5 tasks, as well as a general notes box.

## 10-11

Double-sided

**Appointments & Tasks + Tasks**
Days have room for appointments and notes, + 5 tasks, as well as a box for 15 additional tasks

## 12

Single-sided

**Week to a page + Notes**
A more traditional week-to-a-page + a notes box

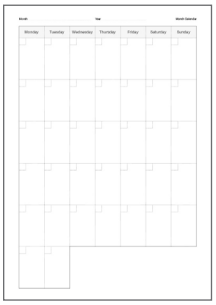
## 13

Single-sided

**Notes & Tasks**
Less structure, more freedom to organise your notes and tasks.

## 14

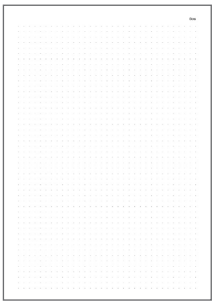
Single-sided



**Month Calendar View**
Calendar template that works for any month

## 15

Single-sided



**Dots**
For bullet journals, sketching or any other grid requirements

## Monday

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## Tuesday

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## Wednesday

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## Thursday

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## Friday

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## Saturday

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## Sunday

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## Notes

Week beginning .....

Daily Appointments + 10 Tasks

## Monday

## Tuesday

## Wednesday

## Thursday

## Friday

## Saturday

## Sunday

## Tasks

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Week beginning .....

Daily Appointments + 15 Tasks

## Monday

## Tuesday

## Wednesday

## Thursday

## Friday

## Saturday

## Sunday

## Tasks

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## Monday

## Tuesday

## Wednesday

## Thursday

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## Saturday

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## Sunday

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## Notes

## Monday

## Tuesday

## Wednesday

## Thursday

## Friday

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## Saturday

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## Sunday

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## Tasks

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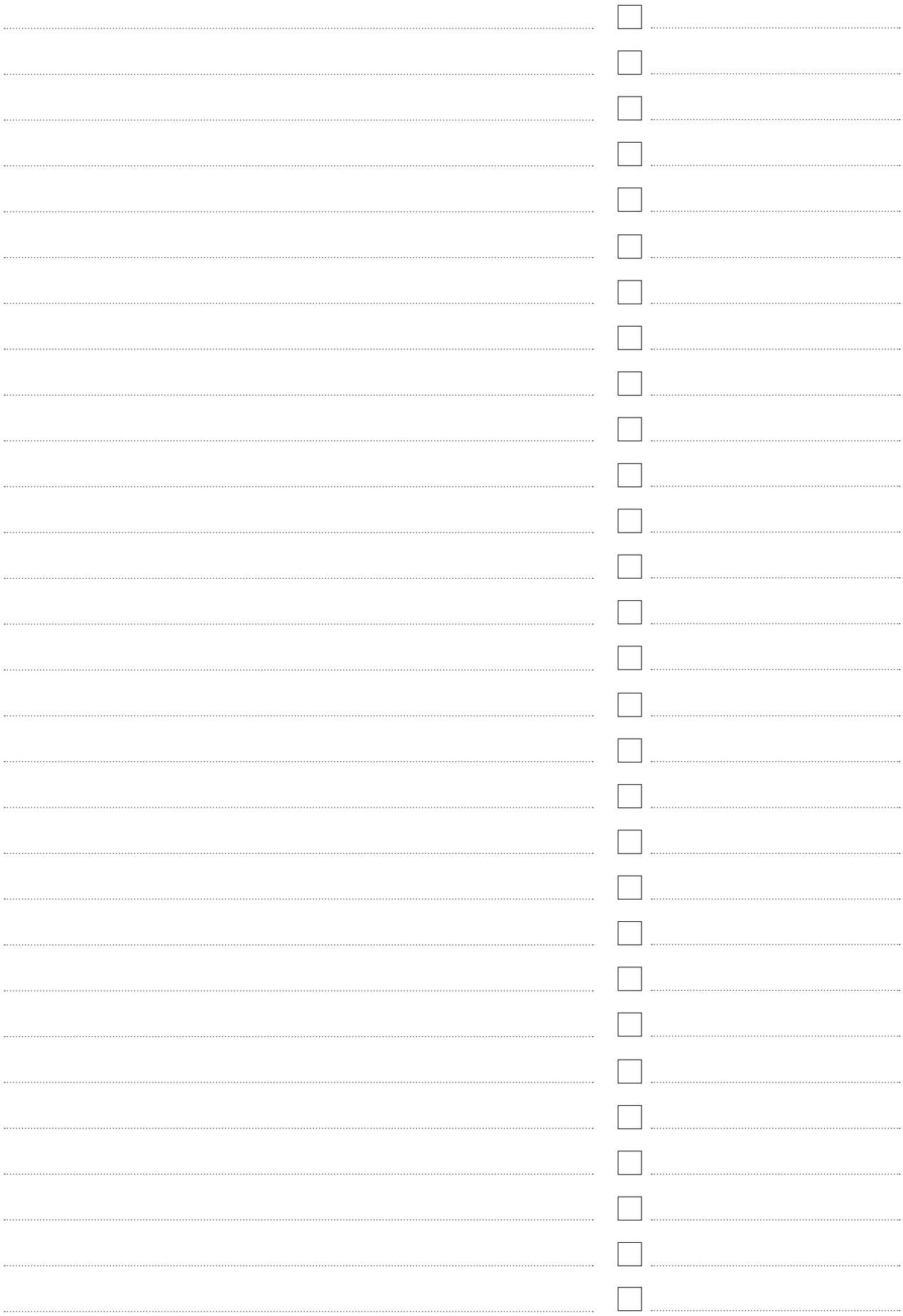
## Notes & Tasks



## Monday

## Tuesday

## Wednesday

## Thursday

## Friday

## Saturday

## Sunday

## Notes

Month ..... Year ..... Month Calendar

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
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